

Application Form for IEIA Membership

- 1) **Name of Applicant Company** : _____
- 2) **Corporate Address** : _____
City : _____
State : _____
- 3) **Phone Nos** : _____ Mobile : _____
E-mail : _____
Website : _____
- 4) **Name & Designation**
(Nominated representative at IEIA) : _____
- 5) **Type of Company** : ☐ Ltd. Company ☐ Pvt. Ltd. Company
(Please tick in appropriate box)
☐ Partnership ☐ Proprietorship ☐ LLP
☐ Others Please specify _____
(Attach copy of Deed/Inc. Certificate)
- 6) **Details of Directors and Partners** : i) Name : _____ DIN : _____
Email : _____ Mobile : _____
ii) Name : _____ DIN : _____
Email : _____ Mobile : _____
iii) Name : _____ DIN : _____
Email : _____ Mobile : _____
- 7) **Details of Regional Offices, if any** : i) _____
ii) _____
iii) _____

- 8) Choose Membership Category :
- ☐ Media Publications Member
- ☐ Hotels Member
- ☐ New & Upcoming Organizers Member
- ☐ Exhibition Industry Start-up Member

9) Details of Service Rendered if Applicable:

- | | | |
|---|---|---|
| ☐ Stall Fabricators | ☐ Walkie Talkie | ☐ Advertising Agencies |
| ☐ Security Agencies | ☐ Potted Plant & Flowers | ☐ Hotels & Service Apartments |
| ☐ Manpower Agencies Provides | ☐ Ambulance Services | ☐ Architects |
| ☐ Corporate Gifts & Mementoes | ☐ Audio Visual Equipment | ☐ Logistics |
| ☐ Event Management Companies | ☐ Travel Agents | ☐ Catering Services |
| ☐ PCO – Professional Conference Organisers | | ☐ Housekeeping Service |
| ☐ Fire Fighting Equipment & Services | | ☐ Exhibit Design & Fabrication |
| ☐ Registration Agency & Hardware Suppliers | | ☐ Signage & Branding |
| ☐ Outdoor Advertising Agencies | ☐ Others, please specify ----- | |

10) Eligibility criteria & Membership Fee:

Media Publications Member : Any legally formed entity offering Media Publications related to Mainstream Media or Trade Media, in printed or digital format with regular publications shall be eligible to apply for this Membership.

Exhibitions / MICE / Trade Media can apply for the IEIA Membership, with no voting/ contesting rights.

Such Media Publications shall avail the benefits of Networking opportunities through IEIA events and may be invited for participation in specific forums.

Enrolment Fee (One Time) ₹ 10,000/- +GST

Annual Subscription Fee ₹ 15,000/- +GST



- Hotels Member** : Hotels operating in India may apply for the IEIA Membership under this category.
- Such Membership shall be open to Non-Convention Hotels only.
- Enrolment Fee (One Time) ₹ 1,00,000/- +GST
- Annual Subscription Fee ₹ 15,000/- +GST
- New & Upcoming Organizers Member** : New & Upcoming organisers with an annual turnover of less than Rs 100 Lacs in India may apply for the IEIA Membership.
- Such Membership shall be open to first time members with no voting/contesting rights. Maximum 3 years of membership shall be permitted under this category, thereafter, they will be required to apply for Ordinary or Associate Membership.
- Enrolment Fee (One Time) ₹ 5,000/- +GST
- Annual Subscription Fee ₹ 10,000/- +GST
- Exhibition Industry Start-Up Member** : New Start-ups with an annual turnover of less than Rs 50 lacs (at the time of application) in India may apply for the IEIA Membership under this category.
- Such Membership shall be open to first time members with less than 3 years of formation and with no voting/contesting rights. Maximum 3 years of membership shall be permitted under this category.
 - Thereafter, they will be required to apply for Ordinary or Associate Membership.
- Enrolment Fee (One Time) ₹ 5,000/- +GST
- Annual Subscription Fee ₹ 15,000/- +GST

NOTE: - Annual Subscription Fee for all above membership categories will be for financial year term calculated on pro rata basis as per time of joining for the first year only.

- Financial year basis- calculated on pro rata basis as per time of joining from April to December of that year only.

- The above membership types have all member privileges as mentioned in the Membership Benefits Annexure, with the exception of voting and contesting rights in elections process of the association.

- 11) **Business Turnover last 3 years:** FY ----- Turnover -----
- New & Upcoming Organizers**
- Category only** FY ----- Turnover -----
- FY ----- Turnover -----



12) Professional experience in Exhibition Industry in last three years

(Please list out exhibitions organised/venue rented out for events/ service rendered to events Industry jobs undertaken etc. on separate sheet if space here is inadequate) -----

13) Organizational Strength of the Company

i) Manpower (Personnel) : Qualified: ----- Skilled: ----- Others: -----

ii) Business Tie-up/License/Collaboration:

iii) Equipment/Material

iv) Details of venue and facilities etc.

14) Membership of any professional/service organizations

☐ Yes ☐ No

If yes, please give names and address of such Organisations including type of membership.

15) Whether having ISO Quality, Sustainability, Health & Safety, or any other certification. If so, details with date when



We are interested in obtaining an Associate Membership of IEIA.

We agree to abide by the rules and regulations and constitution of IEIA We agree to furnish any other confirmation, document etc. required in connection with our membership.

We hereby agree to abide by IEIA Code of Ethics as a commitment to ethical practices in exhibition industry.

We enclose our Cheque/Demand Draft No. _____ dated _____

drawn on _____ Bank for Rs. _____

(Rupees) _____ towards enrolment fee or Bank Transfer Details

Place: _____ Signature: _____

Date: _____ Name: _____

(Company Seal) _____ Designation: _____

Mobile: _____

Company: _____

Address: _____

** All fields are mandatory*

Cheques to be made in favour of **"INDIAN EXHIBITION INDUSTRY ASSOCIATION"**

Note : Application Form duly completed along with the documents may be sent to:

IEIA Secretariat

Indian Exhibition Industry Association (IEIA)

4th Floor, PHD House 4/2 Siri Institutional Area

August Kranti Marg, New Delhi- 110016 India

Tel: +91 11 4104 5481/483

Email: membership@ieia.in

IEIA Bank details as under:

Bank Name : **Kotak Mahindra Bank**

Branch : **Malviya Nagar, New Delhi**

Account No. : **4413073750**

IFSC Code : **KKBK0000194**

MICR Code : **110485021**

Swift Code : **KKBKINBB**

Branch : **C-78, Malviya Nagar, New Delhi 110017**

IEIA Codes of Ethics

IEIA Code of Ethics is designed to promote credibility, transparency and ethical business practices in the Exhibitions and Trade fairs industry in India.

As IEIA members:

1. We agree to uphold the principles of respect, integrity, responsibility and professional behaviour in the conduct of our business and in our relations with our clients and colleagues.
2. We believe that a commitment to ethical conduct is a constructive approach to successfully achieving our professional goals.
3. We will respect IEIA's Statutes, internal Rules and all obligations arising from membership.
4. We will provide accurate, reliable information concerning our activities and commitments, to customers and the Association.
5. We will write contracts in such a fashion that they are clear and fair and honour them accordingly.
6. We agree to respect the intellectual property of others and to protect the confidentiality of privileged information provided to us during business activities.
7. We will support the practice of sustainable development within our industry.
8. We will strive to continually improve the level of our professional competence and ability.
9. We will support the Association's activities as it promotes, serves and represents the trade fair and exhibition industry.

Organisation : Signature :

Company Seal : Date :